

CO-OPERATIVE FEDERATION OF VICTORIA LTD.

MINUTES OF BOARD MEETING

Held at Co-operative Purchasing Services Ltd., Burwood Highway, Wantirna South  
Tuesday December 7<sup>th</sup>, 1999 .

1. PRESENT:

D.Griffiths (Chair)

N.Black

J.Luckman

R.Wilkens

G.Charles (Executive Officer)

Apologies:

V.Ogier

R.Stone

M.Boyce

**Resolved: "That the apologies be accepted ."**

Two representatives of the International Co-operative Alliance addressed the Board who were joined by three representatives from the Office of Fair Trading & Business Affairs . At the conclusion of the ICA presentation, Rolf Wilkens left the meeting . The Chairman noted that a quorum of board members did not exist . It was decided to proceed with the meeting and have any decisions made ratified by the board pursuant to Section 216 of the Co-operatives Act .

Minutes of previous meeting :

**Resolved: "That the minutes of the meeting held on 27<sup>th</sup> September 1999 be confirmed as a true and correct record of that meeting and be duly signed by the Chairman."**

2. BUSINESS ARISING FROM THE MINUTES:

(1) Rules re retiring directors.

The EO reported that he had sought legal advice from the law firm of Mahonys, about altering the rules concerning directors retiring, in order to minimise the numbers required to retire unnecessarily .

3. CORRESPONDENCE :

Incoming and outgoing correspondence was tabled .

**Resolved: "That incoming and outgoing correspondence be received and adopted ."**

(1) Photocopier.

**Resolved: " That the EO arrange sale of the photocopier for no less than \$800 ."**

(2) Paul Martin and Membership Survey.

**Resolved: " That Paul Martin's offer to conduct a survey of the Federation members at no cost to the Federation, be accepted ."**

#### 4. EXECUTIVE OFFICER REPORT :

The Executive Officer's report was tabled .

(1) International Co-operative Alliance representatives.

The EO advised that he had arranged for Robby Tullus, Mats Ahnlund and Gary Cronan (ACCORD), to meet with State Parliamentarians on Wednesday December 8<sup>th</sup> and to meet over dinner with several co-operatives people, including directors of both Murray-Goulburn and Bonlac, on the Tuesday evening .

**Resolved: "That in the first instance, the Federation contact other States co-operative organizations suggesting that the Co-operative Council of Australia should consider affiliating with the ICA, and that State bodies could contribute toward the affiliation fee."**

(2) North East Telecentre Inc.

The EO reported on the intended conversion to a Telecommunications co-operative by the North East Telecentre based in Wangaratta . The EO has been invited to join the Board of the new co-operative .

#### 4. FINANCIAL REPORTS:

(1) Accounts for payment were tabled .

**Resolved: "That the accounts for payment be approved ."**

(2) A Financial Statement for the period ended 7<sup>th</sup> December was tabled.

**Resolved: "That the Financial Statement be received."**

(3) Bendigo Bank Term Deposit.

The Term Deposit of \$18,454 is due in late February 2000. The delay in holding the 1999 AGM will also delay the issuing of membership subscription notices for the current year .

**Resolved: "That the EO be authorised to, if necessary, arrange the withdrawal of sufficient funds from the Term Deposit to maintain a positive cash flow ."**

6. OTHER BUSINESS:

The Chairman reported that the former Secretary had not yet advised when the remaining files and records still held by him would be transferred to Graeme Charles .

7.. NEXT MEETING DATE:

The next ordinary Board meeting will be held on Friday 11<sup>th</sup> February 2000 (the day after the AGM), commencing at 10.30a.m. at Co-operative Purchasing Services Ltd .

**Resolved: "That further Board meeting dates for 2000 be held on Thursdays as follows:**

**April 13<sup>th</sup>, June 15<sup>th</sup>, August 17<sup>th</sup>, October 19<sup>th</sup> and December 7<sup>th</sup> ."**

Closure of meeting: The meeting closed at 2.15p.m.

Signed..... Date.....